Performance Scrutiny Committee – People   Annual Forward Work Programme Summary 2017/18

Topic	Role	Timescale / Deadline	Why is the Committee looking at this report?
Improvement Plan Objectives	Performance Monitoring - holding the executive to account for the Council's performance. To consider the progress of the Council towards actions associated with the improvement plan objectives and provide comment to Cabinet.	Quarter 1 – Oct Quarter 2 – Dec Quarter 3 – April Quarter 4 – June	Aligns with the focus of the Committee in evaluating the performance of the Council in achieving its objectives set out in the Corporate Plan. The current relevant objectives for the Committee are: 1 - Improving Independent Living for Older People. 2 - Ensuring people have the right social services to meet their needs. 6 - Ensuring the best educational outcomes for children. 8 - Improving outcomes for youth justice. *Note: the Corporate Plan is due to be revised in September and as such these objectives may change.* The Committee will be receiving this update prior to Cabinet considering the report and any comments or recommendations from the Committee will be provided to the Cabinet when they consider this report.
Performance Analysis	Performance Monitoring - holding the executive to account for the Council's performance. To consider overall performance data for the service plan measures, Improvement Plan performance and national measure performance.	Mid-year (All Wales Comparative Data) - Dec Year End – June	Aligns with the focus of the Committee in considering the performance of the Council. The purpose of these reports is to give the Scrutiny Committees an overall picture of the Councils performance to provide a context to the Committees consideration of the more service specific reports on its work programme. The Committee will be receiving this update prior to Cabinet considering the report and any comments or recommendations from the Committee will be provided to the Cabinet when they consider this report.

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Topic	Role	Timescale / Deadline	Why is the Committee looking at this report?
Adult and Community Services Performance Updates	Performance Monitoring - holding the executive to account for the Council's performance.	Quarterly	Aligns with the focus of the Committee in considering the performance of the Council within its terms of reference: Holding the Executive to Account for its performance: **Monitoring of performance, focusing on:** • Achievement of outcomes and actions within service plans; • Scrutinising progress in improvements to areas of poor performance; • Assessing the extent to which performance objectives are contributing to the overall objectives and priorities of the Council. • Assessing the extent to which performance is in keeping with the performance management strategy;
Children and Young Person's Performance Updates	Performance Monitoring - holding the executive to account for the Council's performance.	Quarterly	
Education Performance Updates	Performance Monitoring - holding the executive to account for the Council's performance.	Quarterly	The Committee will receive an overview of the performance of the service area including a list of the all of the service plan measures and an indicator of whether the targets have been achieved (red, amber and green status). This will also include a summary of the common measures, which include complaints answered in timeframes, staff sickness rates, and the use of agency staff and overtime. For any red and amber measure, the Committee will also receive more detailed information on these measures .
Budget Monitoring	Performance Monitoring - holding the executive to account for the Council's performance.	Quarterly	Aligns with the focus of the Committee in considering the performance of the Council with its terms of reference: **Budget Monitoring:** • Scrutinising variances in budget; • Assessing the extent to which performance is being achieved within budget; • Reviewing the outcomes and the delivery of agreed savings plans;

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Topic	Role	Timescale / Deadline	Why is the Committee looking at this report?
Cabinet Draft Budget Proposals	Pre decision – to receive and comment on the Cabinet draft proposals as part of the Budget Consultation Process, prior to a final decision being taken by the Cabinet	January 2018	Aligns with the focus of the Committee in considering the performance of the Council with its terms of reference: **Budget Proposals** • Scrutinising of Service specific proposals a part of the budget consultation process; • Assessing the anticipated impact of the budget proposals on services, performance, service users, partnerships and staffing levels;

Information Reports		
Topic	**Information**	**Timescale / Deadline**
Adult & Community Service Plan	To provide the Committee with background information in considering the performance of the service area	Quarterly update Service Plans are reported to the Relevant Cabinet Member. These reports will be emailed to members, and published online. Members are asked to forward any questions / concerns to the Scrutiny Officer and the Chairperson for actioning.
Children and Young People Service Plan		
Education Service Plan		
2016-17 Adult Protection Annual Report	Information report to also be sent to Members of Overview & Scrutiny Management Committee	November
Care Close to Home Strategy	Information report to also be sent to Members of Overview & Scrutiny Management Committee	October /November
Extra Care Service Inspection Report	To be included with Performance report	As occurs
CSSIW Inspection Report NCC Fostering Services	To be included with Performance report	As occurs
Education & Pupil Performance	To be emailed to Members as Information Reports and data to be included in the next available Performance report.	As available
School Attendance		
Special Educational Needs & Performance		
Exclusions Monitoring		
Key Stage 4/5 Pupil Performance Data		
National Categorisation of Schools		